

PIKE LAKE CHAIN FIREFIGHTERS, INC.  
CONSTITUTION AND BY LAWS

ARTICLE I OBJECTIVES AND PURPOSE

The objectives and purpose of the Pike Lake Chain Firefighters, Inc., shall be to support and raise funds for the Town of Fifield Fire Department District 2 (known as the Pike Lake Fire Department), and Pike Lake Emergency Medical Service. Pike Lake Chain Firefighters, Inc. is a non-profit, volunteer organization and is not a part of any federal, state, or local government unit.

ARTICLE II MEMBERSHIP

Membership of the Pike Lake Chain Firefighters, Inc., shall consist of residents and property owners in the Pike Lake Chain area. The Pike Lake Chain area will consist of T39 and T40N, R3E. Minimum age of membership shall be 18 years of age.

ARTICLE III COMPENSATION

All services performed by members of the Pike Lake Chain Firefighters, Inc., shall be performed on a voluntary basis, without compensation.

ARTICLE IV ELECTION OF OFFICERS

The members of the Pike Lake Chain Firefighters, Inc., shall elect officers from the active membership consisting of year round residents of the Pike Lake Chain area. Terms of office shall be for two (2) years. The terms of office of President and Secretary shall expire in odd-number years. The terms of office of the Vice President and Treasurer shall expire in even-numbered years. Elections shall be held at the last meeting of the election year in September. Nominations will be verbal. All elections for Officers shall be conducted by secret, written ballot. However, if only one candidate per office is offered for election, the President may then call for a motion to elect the slate by acclamation. This motion requires a second and needs only a majority vote of members present at the meeting.

ARTICLE V BOARD OF DIRECTORS

The Board of Directors will be made up of the Officers of the Pike Lake Chain Firefighters, Inc.

ARTICLE VI DUTIES OF OFFICERS

President: The President shall call and conduct the meetings in an orderly fashion. The President shall be responsible for the agenda and appointment of committees, with the approval of the membership.

Vice President: The Vice President shall assist in the duties of the President and assume these duties in the absence of the President. The Vice President will also co-sign all checks with the Treasurer if needed.

Secretary: The Secretary shall keep accurate minutes of all meetings, maintain correspondence, and maintain a current roster of the names and addresses of all Pike Lake Chain area property owners.

Treasurer: The Treasurer shall maintain an accurate account of all funds and make all disbursements. Disbursements shall be by check, bearing the two (2) signatures of the Treasurer and the President or Vice President, if needed. The Treasurer shall maintain a petty cash account, consisting of no more than fifty dollars (\$50.00). The Treasurer shall report all credits and debits at each meeting.

#### ARTICLE VII FIRE CHIEF

The Fire Chief of the Pike Lake Fire Department shall serve as the Liaison between the Pike Lake Chain Firefighters, Inc. and the Pike Lake Fire Department.

#### ARTICLE VIII FUNDS

A fund shall be established by the Pike Lake Chain Firefighters, Inc. This fund shall consist of monies acquired by the membership as a result of all fundraising activities, including but not limited to raffles, dances, and fun days. A Finance Committee shall consist of The Pike Lake Chain Firefighters Inc. Officers and three (3) Pike Lake Chain Firefighters Inc. members. These three (3) members shall be elected at the September meeting. The Pike Lake Fire Chief will attend all Finance meetings as the liaison between the Pike Lake Fire Department and the Pike Lake Chain Firefighters Inc. All requests for funds shall be brought to the Finance Committee for a vote. This fund shall be used by and at the discretion of the Finance Committee for a building fund, to purchase and maintain fire equipment, for charitable purposes, or for other purposes as the Finance Committee sees fit.

#### ARTICLE IX MEETING

Pike Lake Chain Firefighters Inc., shall hold monthly meetings during the months of March through September. The meeting day shall be the last Wednesday of each month at 7:00 PM. Other meetings may convene at the discretion of the President.

#### ARTICLE X ORDER OF BUSINESS

- |                          |                      |
|--------------------------|----------------------|
| 1. Call meeting to order | 5. Old Business      |
| 2. Secretary's Report    | 6. New Business      |
| 3. Treasurer's Report    | 7. Fire Chief Report |
| 4. Committee Reports     | 8. Adjourn           |

#### ARTICLE XI AMENDMENTS

This Constitution and By Laws has been approved and resolved by the Officers of the Pike Lake Chain Firefighters, Inc. at the regular business meeting conducted on this \_\_\_\_\_ day, in the month of \_\_\_\_\_, in the year of \_\_\_\_\_, and supersedes all previous Constitutions and By Laws that may have been enacted by the Pike Lake Chain Firefighters, Inc.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Treasurer